THE FAMILY CENTER

Is looking for a

Shelter Advocate

**What you get:**

* Part time – 24 hours per week: Every other Saturday and Sunday 4pm-8am shift plus the opposite Monday 4pm-8am shift.
* $15.00 per hour

**What you need:**

* High School degree or equivalent
* Minimum six months experience in a helping field of work
* Dependable, strong work ethic
* Ability to maintain strict confidentiality
* Strong problem solving and decision making skills required
* Knowledge of domestic and sexual violence/abuse
* Ability to handle multiple tasks simultaneously
* Good oral and written communication skills
* Strong conflict resolution skills
* Ability to work with people from diverse cultural, racial, and socio-economic backgrounds
* Strong ability to be non-judgmental

**In a nutshell…**

Do you want a rewarding job? Do you want to go home at the end of the day and know you made a difference in someone’s life? This may be the job for you!

The Shelter Advocate provides support to shelter residents on alternate weekends during the day, evening and night shifts and some weekday evenings. They also respond to calls and walk-ins as needed, admitting clients when appropriate. The Shelter Advocate provides a safe and comfortable environment for sheltered clients and remains non-judgmental and confidential. Work performed under the supervision of the Program Services Manager.

Sound like you? Great! Send your resume and cover letter to:

The Family Center

Attn: Tricia Fancher

500 25th Street North

Wisconsin Rapids, WI 54494

Fax: 715-421-3036

Email: [director@familyctr.org](mailto:director@familyctr.org)

**Deadline: open until filled.**